

## AUS Resources

Help us help you!

### Services Offered by the Academic Support Center

#### First Year Experience (FYE)

Supports first-year students by offering them opportunities to engage meaningfully with the AUS community and learn skills that promote academic success. To learn more about thriving in the AUS community, listen in on candid conversations with fellow AUS-ers on our FYE Chats podcast: [fye-chats.simplecast.com](https://fye-chats.simplecast.com).

Contact: +971 6 515 2355, Main Building, M-M01B

Email: [fye@aus.edu](mailto:fye@aus.edu) | Instagram: @ausfye

Website: [aus.edu/fye](https://aus.edu/fye)

#### Exploring Majors

Advise undeclared students and those exploring different majors.

Administer the Strong Interest Inventory Questionnaire to help students explore their interest.

#### Advising

Help students clarify their educational goals, develop study skills and connect to appropriate resources. Advisors use various tools to assess students' study skills, such as the Learning and Study Strategies Inventory (LASSI).

Students on academic probation are part of the Academic Thrive Program and are required to meet with an ASC Advisor.

#### Academic Accommodations for Students with a Disability

Provide academic accommodations for students with a physical or mental condition.

To receive accommodations, apply at the ASC by the fifth week of classes.

#### Student Success Workshops

Workshops are held regularly covering a wide range of student success topics.

Students who attend a number of different workshops can earn student success certificates.

#### ASC Peer Mentors

ASC Peer Mentors are AUS students typically in their junior or senior year who use first-hand experience to advise fellow students. They can share strategies for success and connect students to AUS resources and opportunities.

#### Events

ASC offers various events designed to support student's academic success.

Contact: +971 6 515 2180, Email: [asc@aus.edu](mailto:asc@aus.edu),

[fye@aus.edu](mailto:fye@aus.edu)

Location: Main Building, M-MO1

### Academic Services

#### Academic (Major) Advisors

Offer course registration advising and information about the academic majors. Contact your designated advisor for assistance.

#### Faculty Office Hours

All instructors hold weekly office hours (listed in the course syllabi), during which students can seek help directly from them. Contact instructor/professor for availability.

#### Teaching Assistants (TAs)

Many TAs deliver recitations or labs and may also offer additional review sessions and weekly office hours. Ask your instructor/professor about TA availability and offerings.

#### BCE Learning Center (BCE)

Offers tutoring for Biology, Chemistry and Environmental Science courses (e.g. CHM 101, CHM 102, CHM 215, BIO 101, BIO 102, ENV 100 and others) to students registered in these courses. One-on-one and group tutoring sessions offered on a drop-in basis.

Contact: [bcelearningcenter@aus.edu](mailto:bcelearningcenter@aus.edu).

Location: CHM-117, Chemistry Building.

#### Business Learning Center

Offers supplemental learning through 1:1 tutoring in the following courses - ACC 201, ACC 202, ECO 201, ECO 202, FIN 201, QBA 201 and SCM 202. To book an appointment: <https://forms.aus.edu/232412652916858>

Location: School of Business Administration, SBA 1173.

#### Engineering Learning Center (ELC)

Offers one-on-one tutoring (online and in person) to students throughout the College of Engineering to aid them in their engineering courses. To book a tutoring session:

<https://auselearningcenter.youcanbook.me/>

Contact: [cen-learningcenter@aus.edu](mailto:cen-learningcenter@aus.edu)

Location: Engineering and Sciences Building, ESB-1019

#### Mathematics Learning Center (MLC)

Offers free tutoring service (online and in-person) to students in 00-level and 100-level math courses.

Offers review sessions to help students learn and prepare for upcoming exams.

Contact: [cas-mlc@aus.edu](mailto:cas-mlc@aus.edu), +971 6 515 2163

Location: New Academic Building NAB239A, Library LIB118, and Residential Halls (Male and Female Dorms)

#### Physics Help Center (PHC)

Offers free tutoring services to all students taking PHY 001, PHY 101, and PHY 102, on a first-come, first-serve basis. Appointments are not required. Operating times: Mon-Thu 09:30-4pm from the 4th week of classes until the 12th week.

Location: Room P212, Department of Physics

#### Writing Center

Offers one-on-one tutoring and online tutorials to students throughout AUS to help them improve their writing skills.

Contact: +971 6 515 2278, [writingcenter@aus.edu](mailto:writingcenter@aus.edu)

Instagram: @aus\_writingcenter | Location: LIB 024 and Online

### **Achievement Academy Bridge Program (AABP)**

Offers students English language courses and eligibility to register for certain CAS courses concurrently.  
Contact: +971 6 515 2653, [academy@aus.edu](mailto:academy@aus.edu)  
Location: Main Building, third floor.

### **AUS Library**

The library is filled with resources dedicated to assist and support students throughout their time at AUS. The Library Service Desk is your key service point for assistance.

Contact: +971 6 515 2256, [researchhelp@aus.edu](mailto:researchhelp@aus.edu) |  
Instagram: @auslibrary | Visit: [library.aus.edu](http://library.aus.edu)

### **The Engineering Dean's Team (EDT)**

The team consists of student ambassadors from each engineering department who aim to assist the College of Engineering Dean's Office in engaging with the CEN student community through workshops and events.

Contact: [edt@aus.edu](mailto:edt@aus.edu), +971 6 515 2948  
Location: Engineering and Science Building, Second Floor, Dean's office.

### **CAS Student Team (CST)**

Initiates and organizes university-wide events to expand student communication opportunities.

Contact: [casstudentteam@mailman.aus.edu](mailto:casstudentteam@mailman.aus.edu),  
+971 6 515 2324 | Instagram/Twitter: @aus\_cst Location:  
New Academic Building, NAB 12B

### **SBA Dean's Business Team (DBT)**

Helps SBA students gain meaningful experience in the business world through events and skill development.

Contact: [dbt\\_sba@aus.edu](mailto:dbt_sba@aus.edu)  
Location: School of Business Administration, SBA 1164

## **The Office of Student Affairs**

### **Student Handbook**

Download a copy of the [\*Student Handbook\*](#) from the AUS website for detailed information on useful campus outlets and services, including:

- Student Residential Life (Resident Assistants)
- Student Clubs and Organizations
- Student Athletics and Recreation
- Student Leadership Program
- Community Service and Outreach
- On-Campus Student Employment
- Student Council
- Student Conduct and Conflict Resolution

## **University Health Services (UHS)**

The UHS provides primary healthcare, as well as education and supportive services to the AUS community.

Hours: 8:30 a.m. to 4:30 p.m., Monday through Thursday  
Contact: [healthservices@aus.edu](mailto:healthservices@aus.edu), +971 6 515 2760  
For medical emergency, contact: +971 6 515 2100 and press option 1 or +971 50 635 7651

## **Counseling Services**

### **University Counseling Services (UCS)**

Provides free and confidential psychological support to registered students, faculty, staff, and their families as they pursue their academic and personal goals. The UCS is open Monday-Thursday, 8:00 a.m.-5:00 p.m.

To book an appointment: [ucsapointments.youcanbook.me](https://ucsapointments.youcanbook.me)  
Contact: [ucsapointments@aus.edu](mailto:ucsapointments@aus.edu)  
Location: Arts Building, Room B135 and Room B137

## **ICT & Information Security Services**

### **Education Technology and Support**

Provides innovative and collaborative services to support the university's learning, teaching, research and administrative functions. It also provides the first-line IT support to students through the following support channels:

Campus IT Support Center - located at the Student Center  
Dedicated WhatsApp Support: <https://wa.me/97165154900>

Dedicated Support Hotline: +971 6 515 4900

IT ServiceDesk Hotline: +971 6 515 2121

IT ServiceDesk Email: [itservicedesk@aus.edu](mailto:itservicedesk@aus.edu)

Self-Service Portal: [servicenow.aus.edu](http://servicenow.aus.edu)

Self-Service (FAQ): [https://servicenow.aus.edu/sp?id=aus\\_kb\\_home](https://servicenow.aus.edu/sp?id=aus_kb_home)

## **Grants and Scholarships**

### **Office of Financial Grants and Scholarships (OFGS)**

Financial grants and scholarships are allotted to qualified students regardless of race, gender, religion or national origin.

Contact: +971 6 515 2057/2072/2034,  
[scholarship@aus.edu](mailto:scholarship@aus.edu)

Location: Main Building, M M01E

## **Study Abroad Opportunities**

### **International Exchange Office (IXO)**

The IXO internationalizes the AUS campus and student experience by providing international educational opportunities for students, hosting visiting scholars and visiting guests-in-residence (VGiR), and supporting international student engagement at AUS.

Contact: +971 6 515 4029, [ixo@aus.edu](mailto:ixo@aus.edu)

Location: Main Building, M-G50

## **Career-Related Services**

### **Career Services**

Provides career advice and guidance to students and alumni through workshops, webinars and conferences to enhance job search and job preparation skills.

Contact: +971 6 515 2063, [careerservices@aus.edu](mailto:careerservices@aus.edu)

Location: Main Building, MM44

### **Sharjah Entrepreneurship Center - Sheraa**

Have you ever dreamed of starting your own business? Come get inspired by entrepreneurs, learn new skills, and bring your idea to life.

Contact: +971 6 509 4000, [info@sheraa.ae](mailto:info@sheraa.ae)

Location: Sheraa Hub - AUS Library Building

### **SBA Career Design Lab**

A resource dedicated to the career development of SBA students and their connection with the world of work. Point of contact for the SBA Internship program and fresh graduate career placement. Home of the SBA iLead Career Preparation program.

Contact: [sba\\_cdl@aus.edu](mailto:sba_cdl@aus.edu) | Instagram: @cdl\_aus\_sba

### **CAS Career Services Office**

Dedicated to supporting students and fresh graduates in their career development journey. The office offers a variety of services including career preparation workshops, career assessments, networking events and corporate connections. Additionally, the office manages the CAS Internship Program and Career Explore Program, both of which are designed to enhance students' real world experience and career readiness.

Contact: +971 6 515 2744, Email: [cascareerservices@aus.edu](mailto:cascareerservices@aus.edu)

Instagram: @aus\_cascareers

Location: Arts Building, B132