

Fee Payment Guide for Graduate Students Fall 2024

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www.aus.edu

For Inquiries and Payments by Installments

Title	Time	Phone	Email
Student Accounts	8:00 a.m. to 6:00 p.m.	+971 6 515 2233 +971 6 515 2184	studentaccounts@aus.edu

Payment of AUS Fees

E-Payment	<p>Students can log in to the banner system using their AUS username and password and complete the following steps:</p> <ol style="list-style-type: none"> 1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser 2. Select Student Services 3. Student records 4. E-payment 5. Make payment 6. Enter the amount you want to pay in the box (press on add), then continue. 7. Put your card details and complete the payment <ul style="list-style-type: none"> • This system accepts both debit and credit card 												
Direct Cash Deposits at Al Ansari Exchange	<ul style="list-style-type: none"> • Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE. • Deposits are accepted in the form of cash only. • The student's name and AUS ID number must be mentioned on the deposit instructions. • Scan the deposit confirmation and email to studentaccounts@aus.edu 												
Direct Bank Transfer and/or Bank Deposits	<table border="1" style="width: 100%;"> <tbody> <tr> <td>Bank:</td> <td>Sharjah Islamic Bank</td> </tr> <tr> <td>Account Name:</td> <td>American University of Sharjah</td> </tr> <tr> <td>Account Number:</td> <td>0011-200170-001</td> </tr> <tr> <td>Branch:</td> <td>University City - Sharjah Branch</td> </tr> <tr> <td>Swift:</td> <td>NBSHAEAS</td> </tr> <tr> <td>IBAN:</td> <td>AE02 0410 0000 11200170 001</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • The student's name and ID number should be mentioned on the transfer instructions. • Scan the transfer confirmation and email to studentaccounts@aus.edu <p>Deposits can be made at any Sharjah Islamic Bank branch or at the cash deposit machines where available.</p>	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011-200170-001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 11200170 001
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Deadlines for Settlement of Tuition and Fees for the Current Semester

Semester Payment	Payment Deadline
Fall 2024 Graduate Students	September 2, 2024

- If payment is not completed by the deadline, late fees of AED 500 plus 5% VAT will be charged.
- Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with Student Accounts as follows:

Due Dates	September 02, 2024 (4 p.m.)	60% of full fees (net of scholarship amount)
	October 02, 2024	20% of full fees (net of scholarship amount)
	November 02, 2024	20% of full fees (net of scholarship amount)

How to pay by Installment:

1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser
 2. Select Student Services
 3. Student records
 4. E-payment
 5. Enroll in a payment plan
 6. Choose the term and the available payment plan, then continue
 7. Put your card details and agree to the term and conditions
 8. The system will automatically charge your card on each due date
- Enrollment in the online payment plan should be completed before 4 p.m. on September 02, 2024.
 - Deferred credit card payments rejected/not authorized on the date of withdrawal will be subject to AED 500 + 5% VAT charges per transaction.
 - The second and the third installments are due dates not deadlines; therefore, if you are enrolled in a plan and you wish to pay by bank transfer or cash deposit, you should pay three working days before the due date to avoid any fines.
 - Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
 - If the online payment plan for the first installment is returned for insufficient funds, then the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case, will no longer have the privilege of paying in installments.

Graduate Tuition for Academic Year 2024-2025

Graduate Courses	Per Credit Hour
College of Architecture, Art, and Design	AED 5,190
College of Arts and Sciences PhD Masters	AED 5,190 AED 4,140
College of Arts and Sciences PhD. programs	AED 5,190
College of Engineering (including PhD. programs)	AED 5,190
School of Business Administration (including PhD. programs)	AED 5,190

Optional

Health Insurance (either/or)	Plan I AUS-Sponsored Students (Al-Buhaira Medical Insurance coverage)	AED 600 + 5% VAT (per semester)
	Plan II Available for all students who are not on Plan I (University Health Services Coverage at AUS campus)	AED 300 (per semester)

Conditional

Lab/Technology Fee A	Applies for each registered course that has a fee A attached as per AUS catalog	AED 1,470
Lab/Technology Fee B	Applies for each registered course that has a fee B attached as per AUS catalog	AED 1,610
Activity Fee	Applies to all graduate students	AED 100 + 5% VAT
Thesis or Project Extension Fee	Applies to students who require this option	AED 200
Thesis Processing Fee	Applies to students who require this service	AED 1,000
Thesis Binding Fee	Applies to students who require this service	AED 350

Student Housing		
Utilities Service Fee	Fee automatically added to any residential hall room reserved (except summer)	AED 290 + 5% VAT
Refundable Dorm Deposit	One-time fee applied when students first register for residential hall rooms – refundable after cancelation	AED 1,000
Type	Description	Fees
Private	Single occupancy with private bath and kitchenette	AED 15,000*
Semiprivate	Single occupancy with a shared bath and kitchenette	AED 11,000*
Sharing	Double occupancy with a shared bath and kitchenette	AED 7,000*

* 50 percent discount on housing fees will be awarded as part of the assistantship for new and continuing graduate students.

Fines/Charges (if applicable)	
Late Payment Fee (initial charge if fees are not settled by the first due date)	AED 500 + 5% VAT
Declined Credit Card Fee (per transaction for deferred payments if credit card is declined)	AED 500 + 5% VAT