

Fee Payment Guide for Undergraduate Students Fall 2024

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For Inquiries and Payments by Installments

Title	Time	Phone	Email
Student Accounts	8:00 a.m. to 6:00 p.m.	+971 6 515 2233 +971 6 515 2184	studentaccounts@aus.edu

Payment of AUS Tuition Fees

E-Payment	<p>Students can log in to the banner system using their AUS username and password and complete the following steps:</p> <ol style="list-style-type: none"> 1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser 2. Select Student Services 3. Student records 4. E-payment 5. Make payment 6. Enter the amount you want to pay in the box (press on add), then continue 7. Put your card details and complete the payment <p>❖ This system accepts both debit and credit card</p>												
Direct Cash Deposits at Al Ansari Exchange	<ul style="list-style-type: none"> • Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE. • Deposits are accepted in the form of cash only. • The student's name and AUS ID number must be mentioned on the deposit instructions. • Scan the deposit confirmation and email to studentaccounts@aus.edu 												
Direct Bank Transfer and/or Bank Deposits	<table border="1" style="width: 100%;"> <tbody> <tr> <td>Bank:</td> <td>Sharjah Islamic Bank</td> </tr> <tr> <td>Account Name:</td> <td>American University of Sharjah</td> </tr> <tr> <td>Account Number:</td> <td>0011 200170 001</td> </tr> <tr> <td>Branch:</td> <td>University City - Sharjah Branch</td> </tr> <tr> <td>Swift:</td> <td>NBSHAEAS</td> </tr> <tr> <td>IBAN:</td> <td>AE02 0410 0000 1120 0170 001</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • The student's name and ID number must be mentioned on the transfer instructions. • Scan the transfer confirmation and email to studentaccounts@aus.edu • Deposits can be made at any Sharjah Islamic Bank Branch or the cash deposit machines where available. 	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011 200170 001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 1120 0170 001
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Deadlines for Settlement of Tuition and Fees for the Current Semester

Semester Payment	Payment Deadline	Final Deadline (including late fees)
<i>Fall 2024</i>	<i>A</i>	<i>B</i>
Returning Students	August 22, 2024	August 29, 2024
New Students	August 29, 2024	September 05, 2024

- If payment is not completed by the first deadline, late fees of AED 500 plus 5% VAT will be charged.
- If payment is not completed by deadline B, registration will be dropped and only reinstated when the full fees and the AED 1,500 plus 5% VAT reinstatement fee and AED 500 plus 5% VAT late payment fee are fully paid. Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with the Student Accounts Department as follows (**Exchange and Visiting students need to pay their fees in full by the payment deadline 29-Aug-2024**):

Due Dates	August 22, 2024 (4 p.m.) (August 29, 2024 for new students)	60% of full fees (net of scholarship amount)
	September 22, 2024 (September 29, 2024 for new students)	20% of full fees (net of scholarship amount)
	October 22, 2024 (October 29, 2024 for new students)	20% of full fees (net of scholarship amount)

How to pay by Installment:

1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser
 2. Select Student Services
 3. Student records
 4. E-payment
 5. Enroll in a payment plan
 6. Choose the term and the available payment plan, then continue
 7. Put your card details and agree to the terms and conditions
 8. The system will automatically charge your card on each due date
- Enrollment in the online payment plan should be completed before 4 p.m. on August 22, 2024.
 - The second and the third installments are due dates not deadlines; therefore, if you are enrolled in a plan and you wish to pay by bank transfer or cash deposit, you should pay three working days before the due date to avoid any fines.
 - Declined Credit Card Fee (per transaction for deferred payments if a credit card is declined or if the student does not schedule their payment and the system failed to charge any card on the due date)
 - Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
 - If the online payment plan for the first installment is returned for insufficient funds, then the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case, will no longer have the privilege of paying in installments.

Withdrawals and Refunds

Withdrawal from the university is subject to the following refund policy:

Before 4 p.m. on August 29	Full tuition refund less AED 500 pre-registration fee
After 4 p.m. on August 29 to 4 p.m. on September 5	50% of the tuition
After 4 p.m. on September 5 to 4 p.m. on September 12	25% of the tuition
After 4 p.m. on September 12 onwards	0%

Undergraduate Tuition Applicable During the Academic Year 2024-2025

Credit Hours	Per Semester (AED)
Less than 12 credits	4,570 per credit hour
12 to 16 credits	52,510
Over 16 credits	52,510 + 3,500 per credit hour exceeding 16 credit hours
Achievement Academy	34,110

Undergraduate Fees Applicable During the Academic Year 2024-2025			
Fee Type	Compulsory	Per Course AED	Per Semester AED
Lab/Technology Fee A	This applies for each registered course that has a fee "A" attached as per the AUS catalog.	1,470	-
Lab/Technology Fee B	This applies for each registered course that has a fee "B" attached as per AUS catalog.	1,610	-
Activity Fee	Compulsory for all undergraduate and AA students		400 + 5% VAT
IXO Outings and Events Fees	All Incoming Exchange/ Visiting Students		700 + 5% VAT
Reinstatement Fee	If Applicable	-	1,500 + 5% VAT
Late Registration	If Applicable	-	500 + 5% VAT
Late Payment	If Applicable	-	500 + 5% VAT
Health Insurance: - Plan I	AUS-Sponsored Students (Al Buhaira Medical Insurance coverage)	-	600 + 5% VAT
- Plan II	For all students who are not on Plan I (University Health Services Coverage at AUS campus)		300
Hospital Charge	For all Students - Medical Services at University Hospital Sharjah's Primary Care Clinic & Emergency Room		112.50+ 5% VAT

Student Housing Fees Applicable During the Academic Year 2024-2025		
AUS has residence halls for men and women. Living on campus is optional. Students should contact the Office of Student Affairs for information regarding individual requirements.		
Room		Per Semester
	Refundable Dorm Damage Deposit	AED 1,000
Private	Single occupancy with private bath and kitchenette	AED 15,000*
Semi Private	Single occupancy with a shared bath and kitchenette	AED 11,000*
Sharing	Double occupancy with a shared bath and kitchenette	AED 7,000*
Utilities Service Fee	Compulsory for all students residing in dormitories – will be added to the respective room rate when charged to the student account	290 + 5% VAT

*New first-time students joining Fall 2024 will receive a discounted rate for any room type. This discount structure provides sustained financial support throughout your academic journey, helping you manage your housing costs more effectively over the long term.

Year 1: 25 percent

Year 2: 20 percent

Year 3: 15 percent

Year 4 and beyond: 10 percent

Additionally, a 50 percent discount on housing fees will be awarded as part of the assistantship for new and continuing graduate students.

Exchange and visiting students are excluded from the discounted rate.

Calculation Sheet (Full-Time Students)

Name: _____

ID @: _____

Select relative fees and fill in the selection column.

Fee Type	Amount (AED)	Selection
Achievement Academy	34,110	
Tuition fees Less than 12 credits/ per credit	4,570	
Tuition (12 to 16 credits)	52,510	
Extra Credits (per credit over 16)	3,500	
Medical Insurance—Plan I	600 + 5% VAT	
Medical Insurance— Plan II	300	
University Hospital Sharjah Charge	112.50+ 5% VAT	
Activity Fee	400 + 5% VAT	
Residential Hall—Private Room	15,000*	
Residential Hall— Semi Private	11,000*	
Residential Hall— Sharing	7,000*	
Utility Fee (added to any type of residential hall room)	290 + 5% VAT	
Refundable Dorm Deposit (one-time fee for new residential hall registrations)	1,000	
Lab/Technology fee (per lab) Rate A as per AUS catalog	1,470	
Lab/Technology fee (per lab) Rate B as per AUS catalog	1,610	
Total Fees		
Less Grants (if applicable)		
Less Merit/Other Scholarships (if applicable)		
Less Payments Made		
Net Balance Payable to AUS (AED)		

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