

## Fee Payment Guide for Graduate Students Summer 2024

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### For Inquiries and Payments by Installments

Office	Time	Phone	Email
Student Accounts	8:00 a.m. to 5:00 p.m.	+971 6 515 2184 +971 6 515 2039	<a href="mailto:studentaccounts@aus.edu">studentaccounts@aus.edu</a>

### Payment of AUS Fees

<b>E-Payment</b>	<p>Students can log in to his/her banner system with their AUS username and password and do the following steps:</p> <ol style="list-style-type: none"> <li>1. Student services</li> <li>2. Student records</li> <li>3. E-payment Main Menu</li> <li>4. Submit E-payment</li> <li>5. Then, you can insert the amount you wish to pay as an on-account payment</li> </ol>												
<b>Direct Cash Deposits at Al Ansari Exchange</b>	<ul style="list-style-type: none"> <li>• Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE.</li> <li>• Deposits are accepted in the form of cash only.</li> <li>• The student's name and AUS ID number must be mentioned on the deposit instructions.</li> <li>• Scan the deposit confirmation and email to <a href="mailto:studentaccounts@aus.edu">studentaccounts@aus.edu</a></li> </ul>												
<b>Direct Bank Transfer and/or Bank Deposits</b>	<table border="1" style="width: 100%;"> <tbody> <tr> <td>Bank:</td> <td>Sharjah Islamic Bank</td> </tr> <tr> <td>Account Name:</td> <td>American University of Sharjah</td> </tr> <tr> <td>Account Number:</td> <td>0011-200170-001</td> </tr> <tr> <td>Branch:</td> <td>University City - Sharjah Branch</td> </tr> <tr> <td>Swift:</td> <td>NBSHAEAS</td> </tr> <tr> <td>IBAN:</td> <td>AE02 0410 0000 11200170 001</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>• The student's name and ID number should be mentioned in the transfer instructions.</li> <li>• Scan the transfer confirmation and email to <a href="mailto:studentaccounts@aus.edu">studentaccounts@aus.edu</a></li> </ul> <p>Deposits can be made at any Sharjah Islamic Bank branch or at the cash deposit machines where available.</p>	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011-200170-001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 11200170 001
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### Deadlines for Settlement of Tuition and Fees for the Current Semester

Semester Payment	Payment Deadline
Summer 2024 Graduate Students	June 10, 2024

- If payment is not completed by the deadline, late fees of AED 500 plus 5% VAT will be charged.
- Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

## Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with Student Accounts as follows:

<b>Due Dates</b>	June 10, 2024 (4 p.m.)	60% of full fees (net of scholarship amount)
	July 10, 2024	40% of full fees (net of scholarship amount)

- Kindly ensure to enroll in a payment plan before the first payment deadline of **4 p.m. June 17, 2024**, if you wish to pay in installments.
- You may enroll in a payment plan alone using the E-payment portal by pressing on the button "Enroll in a payment plan" on the main page.
- If the student has two or more rejected credit card payments, then credit cards are no longer a valid method for installments.
- Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
- If the credit card installment for the first installment is returned for insufficient funds, then the balance of the credit card payment plan for the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case will no longer have the privilege of paying in installments.

## Graduate Tuition for Academic Year 2023-2024

Graduate Courses	Per Credit Hour
College of Architecture, Art and Design	AED 5,090
College of Arts and Sciences: PhD	AED 5,090
Masters	AED 4,060
College of Engineering	AED 5,090
School of Business Administration	AED 5,090

### Optional

Health Insurance (either/or)	<b>Plan I</b> AUS-sponsored students	AED 300 + 5% VAT (per semester)
	<b>Plan II</b> Available for all students	AED 150 (per semester)

### Conditional

Lab/Technology Fee A	Applies for each registered course that has a fee A attached as per AUS catalog	AED 1,440
Lab/Technology Fee B	Applies for each registered course that has a fee B attached as per AUS catalog	AED 1,580

## Student Housing

Refundable Dorm Deposit	One-time fee applied when students first register for residential hall rooms—refundable after cancelation	AED 1,000
Type	Description	Fees
<b>Private</b>	Single occupancy with private bath and kitchenette	AED 6,890
<b>Semi-Private</b>	Single occupancy with a shared bath and kitchenette	AED 4,880
<b>Sharing</b>	Double occupancy with a shared bath and kitchenette	AED 3,710

## Fines/Charges (if applicable)

Late Payment Fee (initial charge if fees are not settled by the first due date)	AED 500 + 5% VAT
Declined Credit Card Fee (per transaction for deferred payments if a credit card is declined or if the student does not schedule their payment and the system failed to charge any card on the due date)	AED 500 + 5% VAT