

Fee Payment Guide for Undergraduate Students Summer 2025

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For Inquiries and Payments by Installments

Office	Time	Phone	Email
Student Accounts	8:00 a.m. to 5:00 p.m.	+971 6 515 2184 +971 6 515 2039	studentaccounts@aus.edu

Payment of AUS Fees

E-Payment	<p>Students can log in to his/her banner system with their AUS username and password and do the following steps:</p> <ol style="list-style-type: none"> 1. Student services 2. Student records 3. E-payment Main Menu 4. Submit E-payment 5. Then, you can insert the amount you wish to pay as an on-account payment. 												
Direct Cash Deposits at Al Ansari Exchange	<ul style="list-style-type: none"> • Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE. • Deposits are accepted in the form of cash only. • The student's name and AUS ID number must be mentioned on the deposit instructions. • Scan the deposit confirmation and email to studentaccounts@aus.edu 												
Direct Bank Transfer and/or Bank Deposits	<table border="1" style="width: 100%;"> <tbody> <tr> <td>Bank:</td> <td>Sharjah Islamic Bank</td> </tr> <tr> <td>Account Name:</td> <td>American University of Sharjah</td> </tr> <tr> <td>Account Number:</td> <td>0011 200170 001</td> </tr> <tr> <td>Branch:</td> <td>University City - Sharjah Branch</td> </tr> <tr> <td>Swift:</td> <td>NBSHAEAS</td> </tr> <tr> <td>IBAN:</td> <td>AE02 0410 0000 1120 0170 001</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • The student's name and ID number must be mentioned in the transfer instructions. • Scan the transfer confirmation and email to studentaccounts@aus.edu • Deposits can be made at any Sharjah Islamic Bank Branch or the cash deposit machines where available. 	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011 200170 001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 1120 0170 001
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IBAN:	AE02 0410 0000 1120 0170 001												

Deadlines for Settlement of Tuition and Fees for the Current Term

Semester Payment	Payment Deadline
Summer 2025	May 27, 2025

- If payment is not completed by the deadline, late fees of AED 500 plus 5% VAT will be charged.
- Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with Student Accounts as follows:

Due Dates	May 27, 2025 (4 p.m.)	60% of full fees (net of scholarship amount)
	July 8, 2025	40% of full fees (net of scholarship amount)

- Kindly ensure to enroll in a payment plan before the first payment deadline of **4 p.m. May 27, 2025**, if you wish to pay in installments.
- You may enroll in a payment plan alone using the E-payment portal by pressing the button "Enroll in a payment plan" on the main page.
- Deferred credit card payments rejected/not authorized on the date of withdrawal will be subject to AED 500 + 5% VAT charges per transaction.
- If the student has two or more rejected credit card payments, then credit cards are no longer a valid method for installments.
- Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
- If the credit card authorization for the first installment is returned for insufficient funds, then the balance of credit card authorizations for the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case will no longer have the privilege of paying in installments.

Withdrawals and Refunds

Withdrawal from the university is subject to the following refund policy:

Before 3 p.m. on June 03, 2025	Full tuition refund
After 3 p.m. on June 03 to 3 p.m. on June 10, 2025	50% of the tuition
After 3 p.m. on June 10 to 3 p.m. on June 17, 2025	25% of the tuition
After 3 p.m. on June 17, 2025 onwards	0%

Undergraduate and AA Tuition (in AED)

Students registered in All majors	4,440 Per Credit Hour
Achievement Academy	28,250

Compulsory

Health Insurance	Plan I: AUS-Sponsored and Students without medical insurance	AED 300 + 5% VAT
	Plan II: For all students who are NOT on Plan I	AED 150
University Hospital Fees		AED 45 + 5% VAT
Activity Fee	Compulsory for all undergraduate and AA students	AED 150 + 5% VAT

Conditional

Lab/Technology Fee A	Applies for each registered course that has a fee A attached as per AUS catalog	AED 1,470
Lab/Technology Fee B	Applies for each registered course that has a fee B attached as per AUS catalog	AED 1,610
Internship Registration Fee	Charged to students registered for a 0-credit hour internship	AED 200

Student Housing		
Type	Description	Fees
Refundable Dorm Deposit	One-time fee applied when students first register for residential hall rooms – refundable after cancelation.	AED 1,000
Private	Single occupancy with private bath and kitchenette	AED 6,890
Semi-Private	Single occupancy with a shared bath and kitchenette	AED 4,880
Sharing	Double occupancy with a shared bath and kitchenette	AED 3,710

Fines/Charges (if applicable)	
Late Payment Fee (charge if fees are not settled by the due date)	AED 500 + 5% VAT
Declined Credit Card Fee (per transaction for deferred payments if a credit card is declined or if the student does not schedule their payment and the system failed to charge any card on the due date)	AED 500 + 5% VAT

Calculation Sheet (Full-Time Students)

Name: _____

ID @: _____

Select relative fees and fill in the selection column.

Fee Type	Amount (AED)	Selection
Tuition fees (per credit)	4,440	
Medical Insurance—Plan I	300 + 5% VAT	
Medical Insurance— Plan II	150	
University Hospital Sharjah Charge	45 + 5% VAT	
Activity Fee	150 + 5% VAT	
Residential Hall—Private Room	6,890	
Residential Hall— Semi Private	4,880	
Residential Hall— Sharing	3,710	
Utility Fee (added to any type of residential hall room)	Not applicable during Summer	
Refundable Dorm Deposit (one-time fee for new residential hall registrations)	1,000	
Lab/Technology fee (per lab) Rate A as per AUS catalog	1,470	
Lab/Technology fee (per lab) Rate B as per AUS catalog	1,610	
Total Fees		
Less Grants (if applicable)		
Less Merit/Other Scholarships (if applicable)		
Less Payments Made		
Net Balance Payable to AUS (AED)		